

QUARTERLY PERFORMANCE REPORT

4th QUARTER

Tribe's Name	Shoshone-Bannock Tribes
Tribal Environmental Contact Name	Kelly Wright, Environmental Waste Management Program Manager
Tribe's Phone Number	(208) 236-1061
Grant Name	Shoshone Bannock Tribes Brownfields Response Grant
Grant Number and Project Period	RP 96022409-1
Reporting Quarter/Dates	July 1, 2014 through September 30, 2014
EPA's Project Officer Name and Address	Mike Slater EPA Oregon Office 805 SW Sixth Avenue, Suite 500 Portland, OR 97205

ENVIRONMENTAL WASTE MANAGEMENT PROGRAM

Kelly Wright, Program Manager

List Objective/Task from your Scope of Work, including targeted Completion Date	Describe what activities were undertaken this quarter to accomplish this Task (including status, summary, accomplishments & if the task is on schedule)	If you had problems, what corrective actions Did you take to resolve them?	How much additional time and money are needed to complete this task? If a new target completion date is proposed, please list.
Objective 1 Planning and Management			
Task 1-1 Provide Program Management (Supervise and manage the Brownfields Program staff to meet program goals. Assign, prioritize, track and evaluate staff workload. Conduct periodic project status meetings with staff to discuss project issues and priorities.)	4th Quarter report finished by October 31, 2014. Conducted monthly and weekly meetings on tasks to be accomplished. Updates of training for staff. Analyzed usage of material for community outreach and awareness. Seeking additional ways to keep staff organized, with new tasks staff has additional duties assigned and need to learn to prioritize. All mining activities have been assigned by the Fort Hall Business Council over to the EWMP. Review of year's projects, finish tasks that are still being finalized. Prioritize projects that must		

	be finished by the year end, meeting with Land Use Policy Commission and Staff to close out projects and tasks assigned to EWMP.		
Objective 2. Program Enhancement Establish or Enhance the Response and/or Cleanup Capacity-Tribal Capacity Building			
Task 2-1. Provide Training for Staff including information on sustainability and green redevelopment	Staff has been looking into training for green redevelopment. Staff has been identifying other entities who are currently dealing with green redevelopment, working with internal departments to go green and start developing work plans to include green energy. Training will be conducted for new update to Tribal Response ESA, sending staff to training to optimize their awareness. Looking into further training to continue to make staff aware of updates and to keep staff on track with new regulations.		
Task 2-2. Continue to develop and update a system to track institutional controls impacting tribal lands or resources	On-going effort to develop the Programs' GIS system tracking institutional controls which impact the tribal resources. Additional staff training on GIS systems. Updating laser fiche to include all documents generated by the Program, working with Land Use Department to regulate institutional controls for properties that have clean ups and how to regulate the land use of these properties for further development.	Staff working on database to complete the GIS system tracking to implement into mapping systems for public to search sites on Fort Hall Indian Reservation.	
Task 2-3. Review, prioritize and commence work to develop implementing regulations to the Environmental Waste Management Act Continue to update and develop guidance and procedures on implementation of Tribal regulations and Act	Program working on Quality Management Plan and Quality Assurance Program Plan to further the development of the program and set protocols for future employees. Permit application process is ongoing, waiting for review from internal staff and attorney reviews. Gathering a database for permit use and regulation use. Using internal entities for information and gathering information from interviews. Ongoing. Developing a Plan to include green innovation and other alternatives for cleaning up of lands on the Reservation. Preparing to implement different aspects of the Waste Management Act.	QMP is undergoing review of staff, QAPP is still being written to ensure that all aspects are covered for program needs.	

Task 2-4. Continue to develop/update an inventory of sites on the Fort Hall Indian Reservation and sites affecting reservation resources and prioritize sites based on greatest potential to harm human health and environment. Expand to include maps.

Implementing cleanup plans for properties within the Fort Hall Town site. Continuation of working with Land Use on impacted properties with a potential for contamination. Continue working with Solid Waste Program and Police Department for areas with possible contaminations or releases to get them properly addressed.

Many Fort Hall residents are requesting assistance with asbestos testing for shingles. Residence cannot afford to have this testing performed so shingles have a potential to be improperly disposed. Cleanup of properties, along with sampling have occurred at this point. Sites are currently undergoing responses from the Environmental Scientist for Phase I surveys and Phase II.

Property intakes are also welcomed over the phone through interview. Partnership through the Fort Hall Police Department and Solid Waste Program has been implemented. Land Use Policy Commission also takes site intakes.

Providing Surveys to community during different cultural activities and will be provided during the Brownfields Day Activities to process new additional sites into database for investigation purposes.

Coalition between departments is essential and working on new ways to communicate with each other, meetings have taken place to overcome the situation with agreements in place of standards of operations.

<p>Task 2-5. Provide oversight, document, review, etc... at contaminated sites impacting reservation resources including RCRA OU and mining sites impacting aboriginal territories.</p>	<p>Staff has assisted in the study currently being conducted at the Gay Mine site. Staff attends meetings with outside agencies and provides comments to written documents; staff keeps actively involved in this issue and has provided insight for staff to be active in this component to understand the affects and concerns of mining sites and health and environmental concerns.</p> <p>Program continues to work with the other agencies and principal responsible parties to develop ASAOC so cost will be recovered rather than using these resources specifically. To date the Tribes have been able to get 7 different mines sites as part of these ASAOCs with approximately 17 phosphate mine sites with numerous hard rock mines in aboriginal territories.</p> <p>Staff has been overseeing the sampling issues of contaminated sites, as well as reviewing and commenting on different Sampling Analysis plans, Memorandum of Understandings and other documents that affect the tribal resources. Staff has been actively involved in writing Quality Assurance Policy and Procedures for different contaminated sites. Staff has become an important part of reviewing documentation and attending meetings and preparing comments on different mining sites.</p> <p>Compiling data and researching data to help staff understand more about the mining, learning impacts and COC that is attributed with these various mines.</p>		
<p>Task 2-6. Assist with the development of the Post Closure Monitoring Plans at the FMC RCRA Ponds including the periodical sampling of leachate, groundwater and soil gas at the various RCRA sites.</p>	<p>Work is currently underway at the Gay Mine Site starting in September 2014; Staff will be making trips to FMC site to see how the cleanup is being conducted. Staff must ensure that the clean-up plan is being properly implemented at this time. Updating of Quality Assurance Program Plan and Quality Management Plan for the program use. Reviewing area to identify needs to provide correct training for staff to understand this component. Will provide database of RCRA sites and provide for staff to understand what is happening at each of the pond sites and a history of the pond sites, currently being worked on.</p>		
<p>Activity 2-7: Evaluate mechanisms for improving public participation. Conduct public meetings, community workshops and/or develop brochures, newsletters, and fact sheets. The community will learn about the Brownfields program and practice recycling principles.</p>	<p>Meetings held with community members on historical building aspects. Also provided training to other tribes and departments either on the web, telephone or email information.</p> <p>Working with other departments to be included in different types of settings such as workshops and being involved to give out information during these workshops and even giving lectures.</p>		

Activity 2-8: Conduct Healthy lifestyles Workshops in coordination with harvesting community garden produce. Coordinate with outside entities that may provide expertise in areas of interest to community.	Providing insight for staff on community garden. Community members harvested garden, and insight was given to community to properly take care of the garden for after harvesting.		
Activity 2-9: Enhancement of Public Record.	Work in progress - Website has been one of main sources of giving information out to public, as well as keeping records for the program and obtaining valuable insight from residents as they are able to connect with the staff on the website. Meeting with staff to update public record and maintain the record for any outdated information or replacement of information that has been approved for distribution.		

Activity 10: Continue to update and maintain a comprehensive database and update quarterly.

For sites that a Cleanup has been complete, the following information will be included in the database for public information:

- a) Date the response action was completed
- b) Site name, the name of the owner at time of cleanup, and the type of Brownfields site (e.g. petroleum, methamphetamine laboratory, mine scarred lands)
- c) Location of the site (street address, and latitude and longitude)
- d) Whether an institutional control is in place; Explanation of the type of institutional control (e.g., deed restriction, etc.)
- e) Nature of the contamination at the site (e.g., hazardous substances, contaminants, or pollutants, petroleum contamination, etc.)
- f) Size of the site in acres

For sites planned to be addressed by the program, the following information will be included in the database for public information:

- a) Site name, the name of the owner at time of cleanup, and the type of Brownfields site (e.g. petroleum, methamphetamine laboratory, mine scarred land)
- b) Location of the Site (street address, and latitude and longitude)
- c) To the extent known, whether an institutional control is in place, and the type of institutional control
- d) To the extent known, the nature of the contamination at the site
- e) Size of the site in acres

Staff working with ACRES system to implement all the programs sites properly. Staff is currently looking and research different types of land deeds to be placed into the database if any of these properties has ever had different uses, looking into old database with tribal departments as many of these documents were never submitted to the records department of the tribes programs.

Working on Database update with additional sites from surveys and added to inventory. Assessment of sites is underway. Continuation of working with community for sites that are in higher standings to be assessed for potential hazardous wastes. These sites are also highly recommended for redevelopment by the community.

Database is currently undergoing new updates from surveys taken from various events. Database will be updated of new sites. Working on developing an easier tracking system using GIS system.

Objective 3. Site-Specific Activities

Activity 1: Prepare and submit Property Profile Forms for all properties evaluated using Brownfields funding

Continued monitoring of ACRES website, staff is learning a few more steps in the process for updating site. Staff is currently placing missing information into the ACRES system from past reports and will continue to work on the ACRES system. Staff has worked with project officer to further understand the ACRES system, each component will be given to the proper staff to update into ACRES systems.

Activity 2: Perform Phase I Site Assessments per ASTM 1527-05 standard and/or All Appropriate Inquiry Standards on at least 1 site per quarter. Submit copies of written reports to EPA ¼.

Continuation of Phase I sites are underway for 3 new sites and phase II for 3 sites with development of clean up plans for proposal.

The Phase I ESA reports will generally follow the recommended report format of ASTM 1527-05 including: Documentation- the findings, opinions and conclusion in the phase I ESA will be supported by documentation. Contents of the report shall include those matters required to be included in the report pursuant to provisions of the practice including the following sections:

- a) Records Review** Objectives, Environmental Information, Historical Use Information, Prior Assessment Usage;
- b) Site Reconnaissance Objective, Observation, Prior Assessment Usage, Uses and conditions;**
- c) Interviews;**
- d) Scope of services**, to permit another party to reconstruct the work performed;
- e) Findings**, which identities known or suspected recognized environmental conditions and historical recognized environmental conditions and
- f) Opinions**, listing the environmental professional's opinions of the impact on the property of the conditions identified in the findings section.
- g) Additional Investigations;**
- h) Data Gaps;**
- i) Conclusions**

Staff has updated the ASTM Standard 1527-05 to ASTM 1527-13 for Phase I reporting.

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Comparison of Amount Budgeted vs. Amount Spent

Please describe how much you budgeted versus how much money you actually need to complete activities

Total Grant Amount Awarded: See Total Budget Period Cost block on Grant Award Agreement for this figure	\$376,041.00	Amount Spent: How much money have you actually spent?	\$360,015.56
Funds Necessary to Complete this Project: How much money will it cost to complete this project?	\$16,025.44	Unexpended Funds Remaining in the Grant: How much money remains in your grant?	\$16,025.44
Funds Requested from EPA to Date: Cumulative; what is the total amount requested from EPA?	\$360,015.56	Amount & Date of Last Request for Reimbursement/Advance Payment?	\$85,171.20 10/20/2014
Additional Information & Comments			
Funds were originally identified for cleaning up one of the Tribal Buildings but it did not get done. These funds will be used to remove asbestos in another building and will have a Phase I and II completed during the next year. House was built in 1920 and heating done originally with coal. Piping has asbestos containing material along some of the pipe joints.			